

Dear Students,

Per the changes in our academic calendar and academic processes announced earlier in March 2020, Koç University 2019-2020 academic year summer semester will now be held for 5 weeks from June 22 to July 26 (including final exams).

KUSIS will be available for **Course Planning on April 27th at 10.00 a.m** for the **Summer Semester, 2020**. Please be advised that even though planning your courses is not obligatory, we would highly encourage all of you to plan your courses ahead of time for a swift enrollment.

First Dates for **course enrollments** are as follows.

According to your “**Academic Level – Projected**”:

Senior (SR) & SOM School Clinic 1, 2, Internship students	Monday, May 11, 2020 at 10:00
Junior (JR) students	Tuesday, May 12, 2020 at 10:00
Sophomore (SO) students	Wednesday, May 13, 2020 at 10:00
Freshman (FR) students	Thursday, May 14, 2020 at 10:00

Add-drop will end on Tuesday, June 23, 2020 5.00 pm. The enrollment process will continue until the end of add-drop period. The system will be open to all students by this date.

Waitlists will be cleared on June 17, 2020 at 5.00 pm.

ELC students will be administratively enrolled into their ELC classes. Students that will complete ELC at the end of Spring 2020, will be able to enroll to Summer classes as of their ELC completion date.

Those who would like to enroll for a class that they have already completed successfully, will be able to re-enroll if and only there is availability for that course on the second day (June 23, 2020) of the Summer term.

Helpful information for enrollment can be found below:

KUSIS can be accessed at <https://kuis.ku.edu.tr> . Training materials are available at <https://registrar.ku.edu.tr/en/how-to-videos/>

Please follow these steps in KUSIS for enrolling to your courses:

- **Self-service > Program Enrollment > My Course Planner**
- **Select Summer 2020 from the list**

More detailed information on frequently asked questions on enrollments and tuition payments can be found at:

<http://apdd.ku.edu.tr/registration-faq>

http://apdd.ku.edu.tr/tuition_calc

If you have any questions regarding the planning of your courses, send an e-mail to registrar@ku.edu.tr to submit a track-it.

We wish you all a great semester,

Registrar’s & Student Affairs Directorate